

A G E N D A

SUTTER COUNTY BOARD OF EDUCATION

Wednesday, July 13, 2016

Regular Meeting – 5:30 p.m.

Sutter County Superintendent of Schools Office

Board Room

970 Klamath Lane, Yuba City, CA

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding legal holidays) and the Sutter County Superintendent of Schools' website www.sutter.k12.ca.us.

Members of the public wishing to address the Board on specific agenda items, or any item of interest that is within the subject matter jurisdiction of the Board, will be given an opportunity to do so. At the discretion of the Board President, time limits may be imposed upon such presentations. No action may be taken on items not appearing on the posted agenda.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members:

June McJunkin, President
Victoria Lachance, Vice President
Karm Bains, Member
Jim Richmond, Member
Ronald Turner, Member

4. Items of Public Interest to Come to the Attention of the Board

Members of the public are given an opportunity to address the Board regarding items not listed on the agenda. No action will be taken.

5. Approve Minutes of the June 22, 2016 and June 29, 2016 Regular Meeting of the Sutter County Board of Education Meeting – **[ACTION ITEM]**
 - 5.1 The minutes of the June 22, 2016 regular meeting of the Sutter County Board of Education are presented for approval.
 - 5.2 The minutes of the June 29, 2016 regular meeting of the Sutter County Board of Education are presented for approval.

6. Second Reading and Adoption of Board Policy, Board Bylaw, and Administrative Regulation – Bal Dhillon – **[ACTION ITEM]**

The following Board Policy, Board Bylaw, and Administrative Regulation are presented to the Board for a second reading and adoption:

BP 6011 – Academic Standards
B-AR 6020 – Parent Involvement

7. Disclosure of Collective Bargaining Agreement for Sutter County Superintendent of Schools Staff Association (CTA) – Barbara Henderson

The Disclosure of Collective Bargaining Agreement is a statement of costs associated with the proposed agreement with the Sutter County Superintendent of Schools Staff Association (CTA) for July 1, 2015 through June 30, 2016.

8. Disclosure of Collective Bargaining Agreement for Sutter County Superintendent of Schools California Schools Employees Association (CSEA) – Barbara Henderson

The disclosure of Collective Bargaining Agreement is a statement of costs associated with the proposed agreement with the Sutter County Superintendent of Schools California Schools Employees Association (CSEA) for July 1, 2015 through June 30, 2016.

9. Community/Staff/Student Recognition
 - 9.1 Acknowledge Receipt of Donations – July 2016

10. Business Services Report
 - 10.1 Monthly Financial Report – June 2016 – Barbara Henderson
 - 10.2 Investment Statement Report – June 2016 – Gail Atwood

11. Position Reclassification – Increase Over \$10,000 – Gail Atwood

Chris Little – Lead Naturalist – Shady Creek
Lorenzo Cloutier – Food Services Supervisor – Shady Creek

In accordance with Education Code 1302, the county superintendent of schools shall not increase (\$10,000) or more the salary or bonus of any employee of the county office of education unless the matter is brought to the attention of the county board of education for its discussion at a regularly scheduled public meeting of the county board of education.

12. Items from the Superintendent/Board

12.1 Other

13. Adjournment

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Bill Cornelius, Superintendent, Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, CA 95993, at least three working days prior to any public meeting.

BOARD AGENDA ITEM: Approve Minutes of the June 22, -2016 Regular Meeting of the Sutter County Board of Education

BOARD MEETING DATE: July 13, 2016

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Cindy Stassi

SUBMITTED BY:

Bal Dhillon

PRESENTING TO BOARD:

Bal Dhillon

BACKGROUND AND SUMMARY INFORMATION:

The minutes of the regular meeting of the Sutter County Board of Education held June 22, 2016 are presented for approval.

Please include 18 copies of any background material you wish included in the packet.

AGENDA

SUTTER COUNTY BOARD OF EDUCATION Wednesday, June 22, 2016 Regular Meeting Minutes

1.0 CALL TO ORDER

A regular meeting of the Sutter County Board of Education was called to order by President, June McJunkin, at 5:32 p.m., June 22, 2016, at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Victoria Lachance.

3.0 ROLL CALL OF MEMBERS:

June McJunkin, President – Present
Victoria Lachance, Vice President – Present
Karm Bains, Member – Present
Jim Richmond, Member – Present
Ronald Turner, Member – Present

Bill Cornelius, Ex-officio Secretary – Present

Staff Members Present: Gail Atwood, Karen Bowen, Bill Embleton, Mike Greer, Barbara Henderson, Christine McCormick, James Peters, and Cindy Stassi

4.0 RECOGNITION OF VISITORS

Dr. Baljinder Dhillon and Connie Cornelius were recognized as visitors.

5.0 ITEMS OF PUBLIC INTEREST TO COME TO THE ATTENTION OF THE BOARD

None.

6.0 APPROVE MINUTES OF THE REGULAR SUTTER COUNTY BOARD OF EDUCATION MEETING HELD MAY 11, 2016

A motion was made to approve the minutes of the May 11, 2016 Regular Meeting of the Sutter County Board of Education.

MOTION:	Karm Bains	SECONDED:	Victoria Lachance
ACTION:	Motion Carried		
AYES:	5 (Bains, Lachance, McJunkin, Richmond, and Turner)		
NOES:	0		
ABSENT:	0		
ABSTAIN:	0		

There being no further comments, the hearing was closed at 5:40 p.m.

10.0 PUBLIC HEARING ON PROPOSED 2016-2017 SUTTER COUNTY SUPERINTENDENT OF SCHOOLS' BUDGET

A public hearing on the proposed 2016-2017 Sutter County Superintendent of Schools' Budget was held by the Sutter County Board of Education.

At 5:40 p.m., President June McJunkin opened the Public Hearing on the proposed 2016-2017 Sutter County Superintendent of Schools' Budget.

Barbara Henderson reviewed the 2016-2017 Sutter County Superintendent of Schools' Budget with Board members. She explained one-time funds will help the office both become more energy efficient as well as pay off its long-term debt (Shady Creek) nearly 20 years early. As planned, spending down reserves and one-time funds has allowed SCSOS to continue supporting programs through the transition to the LCFF funding model.

There being no comments, the public hearing was closed at 5:51 p.m.

11.0 PUBLIC HEARING ON PROPOSITION 39 – CALIFORNIA CLEAN ENERGY JOB ACT: DESIGN/BUILD ENERGY SERVICES COMPANY RECOGNITION

A public hearing on Proposition 39 – California Clean Energy Job Act: Design/Build Energy Services Company Recognition was held by the Sutter County Board of Education.

At 5:52 p.m., President June McJunkin opened the Public Hearing on Proposition 39 – California Clean Energy Job Act: Design/Build Energy Services Company Recognition.

James Peters reported per California Government Code Section 4217-10-18 government agencies may enter into a design-build contract with an Energy Services Company for the purpose of energy efficiency and generation projects. Sutter County Superintendent of Schools has been approved for \$258,518.00 in Proposition 39 funding. Projects in the current plan include \$258,518.00 State funding and \$954,936.00 investment from SCSOS. The total savings to investment ratio is 1.17%; payback from the investment is approximately eight years. SCSOS has entered into a contract with SmartWatt Energy.

Mike Greer, CTA President, expressed his concern regarding being able to control classroom temperatures for heat sensitive Special Education students. Mr. Peters assured Mr. Greer with the new upgrades to the HVAC systems the temperature would be easier to control by individual classrooms.

There being no comments, the public hearing was closed at 6:17 p.m.

12.0 PUBLIC HEARING ON THE SUTTER COUNTY SUPERINTENDENT OF SCHOOLS' EDUCATION PROTECTION ACCOUNT (EPA)

A public hearing on the Sutter County Superintendent of Schools' Education Protection Act (EPA) was held by the Sutter County Board of Education.

At 6:18 p.m., President June McJunkin opened the Public Hearing on the Sutter County Superintendent of Schools' Education Protection Act (EPA).

Barbara Henderson reviewed the 2016-2017 Education Protection Account Board members and explained EPA funds are not additional funds for local school agencies. Rather, the EPA is another source of general purpose funds – similar to property taxes that offset what would otherwise be state aid in the apportionments issues to local school agencies.

Mike Greer, CTA President, questioned the amount of \$794,750.00 reported as total expenditures and other financing uses. He stated the report on the State website showed Sutter County Schools receiving over \$7 million. June McJunkin explained the State website reporting EPA funds include all of Sutter County Schools (all 12 districts and the county office).

There being no comments, the public hearing was closed at 6:20 p.m.

13.0 ADOPTION OF RESOLUTION NO. 15-16-X – EDUCATION PROTECTION ACCOUNT (EPA)

Barbara Henderson reviewed Resolution No. 15-16-X – Education Protection Account (EPA) with Board members.

There being no questions, a motion was made to adopt Resolution No.15-16-X – Education Protection Account (EPA).

MOTION:	Ronald Turner	SECONDED:	Karm Bains
ACTION:	Motion Carried		
AYES:	5 (Bains, Lachance, McJunkin, Richmond, Turner)		
NOES:	0		
ABSENT:	0		
ABSTAIN:	0		

14.0 COMMUNITY/STAFF/STUDENT RECOGNITION

14.1 ACKNOWLEDGE RECEIPT OF DONATIONS – MAY 2016

Gail Atwood reported \$75.00 in donations for the month of May 2016. Donations to date total \$6,629.99.

15.0 BUSINESS SERVICES REPORT

15.1 MONTHLY FINANCIAL REPORT – MAY 2016

Barbara Henderson reviewed the Summary Report of Revenues, Expenditures and Changes in Fund Balances for the month of May 2016 with Board members. She noted an increase in STRS “on-

behalf" rate adjustment, the refining of the fee based course revenue, and the purchase of a copier for the Gateway Building 300 suite.

15.2 INVESTMENT STATEMENT REPORT – MAY 2016

Gail Atwood reported the average yield rate on the May 2016 Sutter County Investment Portfolio was 1.48%.

16.0 SET THE APPOINTED SUPERINTENDENT'S SALARY

President McJunkin asked for a motion to set the salary of the appointed superintendents' salary for 2016-2017. Gail Atwood reminded the Board there was an 8% difference between level 1 and level 3 on the superintendents' salary schedule; however, the salary is reviewed every year by the Board.

There being no questions, a motion was made by Jim Richmond to approve the Superintendent's salary at level 1 on the Sutter County Superintendent of Schools' salary schedule.

MOTION: Jim Richmond SECONDED: Ronald Turner
ACTION: Motion Carried
AYES: 5 (Bains, Lachance, McJunkin, Richmond, Turner)
NOES: 0
ABSENT: 0
ABSTAIN: 0

17.0 RECOGNITION OF SUTTER COUNTY SUPERINTENDENT OF SCHOOLS RETIREES

The following retirees were recognized by the Board at a reception prior to the Sutter County Board of Education meeting, June 22, 2016:

Linda Cox
Business and Workforce Specialist
Sutter County One Stop
37 Years of Service

Georgia Bernoudy
School Psychologist
27 Years of Service

James Matson
Teacher, Special Education
26 Years of Service

Randy Page
Director, Tri-County Regional Occupational Program (ROP)
26 Years of Service

Geneva Vargas
ROP Teacher, Sutter County One Stop
24 Years of Service

Wileen Slack
Administrative Assistant, Shady Creek Outdoor School
20 Years of Service

Cynthia Stassi
Executive Assistant, Superintendent's Office
16 Years of Service

Marjorie Rollins
Director, Medi-Cal Administrative Activities (MAA)
15 Years of Service

Michelle Sexton
Assistant Superintendent, Special Education Local Plan Area (SELPA)
14 Years of Service

Jan Perry
Office Secretary, Superintendent/MAA Offices
11 Years of Service

Karen Bowen
Assistant Superintendent of Student Support Services
9 Years of Service

William Cornelius
Superintendent, Sutter County Superintendent of Schools
5-1/2 Years of Service

Randy Rasmussen
CTE Grant Coordinator, Tri-County Regional Occupational Program (ROP)
1 Year of Service

18.0 ITEMS FROM THE SUPERINTENDENT/BOARD

18.1 COUNTY-WIDE IN-SERVICE

Bill Cornelius announced the Countywide In-Service will take place Monday, August 8, 2016, 8:00 a.m., at Boyd Hall. Board members were encouraged to attend.

18.2 SHADY CREEK UPDATE

Bill Cornelius reported the loan for the Shady Creek Outdoor School will be paid off saving the Sutter County Superintendent of Schools a substantial amount in interest payments.

18.3 OTHER

Bill Cornelius reported an agreement for salary and benefits has been reached with CSEA. The increase in salary and benefits will be 5% for 2015-2016 and an MOU was signed to negotiate the remainder of the CSEA contract to include both represented groups (Para-Educators and the Unpresented Classified staff).

Victoria Lachance reported a plaque was presented to the East Nicolaus High School football team in recognition of their state championship.

19.0 ADJOURNMENT

A motion was made to adjourn the meeting at 6:50 p.m.

MOTION: Karm Bains SECONDED: Jim Richmond

ACTION: Motion Carried

AYES: 5 (Bains, Lachance, McJunkin, Richmond, Turner)

NOES: 0

ABSENT: 0

ABSTAIN: 0

BOARD AGENDA ITEM: Approve Minutes of the June 29, 2016 Regular Meeting of the Sutter County Board of Education

BOARD MEETING DATE: July 13, 2016

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Cindy Stassi

Reports/Presentation

SUBMITTED BY:

Information

Bal Dhillon

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Bal Dhillon

BACKGROUND AND SUMMARY INFORMATION:

The minutes of the regular meeting of the Sutter County Board of Education held June 29, 2016 are presented for approval.

Please include 18 copies of any background material you wish included in the packet.

SUTTER COUNTY BOARD OF EDUCATION
Wednesday, June 29, 2016
Minutes

1.0 CALL TO ORDER

A regular meeting of the Sutter County Board of Education was called to order by Vice President, Victoria Lachance, at 5:30 p.m., June 29, 2016, at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Victoria Lachance.

3.0 ROLL CALL OF MEMBERS:

June McJunkin, President – Absent
Victoria Lachance, Vice President – Present
Karm Bains, Member – Present
Jim Richmond, Member – Present
Ronald Turner, Member – Present

Bill Cornelius, Ex-officio Secretary – Present

Staff Members Present: Karen Bowen, Barbara Henderson, Maggie Nicoletti, Lisa Richardson, and Cindy Stassi

4.0 RECOGNITION OF VISITORS

Maggie Nicoletti was introduced as the new Executive Assistant to the Superintendent. Lisa Richardson was introduced as the new Administrative Secretary for the Superintendent's Office and Student Services.

5.0 ITEMS OF PUBLIC INTEREST TO COME TO THE ATTENTION OF THE BOARD

None.

6.0 ADOPTION OF SUTTER COUNTY SUPERINTENDENT OF SCHOOLS' 2016-2017 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) AND ANNUAL UPDATE TEMPLATE

The 2016-2017 Sutter County Superintendent of Schools' Local Control and Accountability Plan (LCAP) was reviewed with Board members and the public at a public hearing, June 22, 2016.

Karen Bowen noted that there were two small changes to the LCAP. The date on page 53 was updated to reflect 2016-2017 and a box on the same page was missing a check mark, both items have been corrected. There

being no questions, a motion was made to adopt the Sutter County Superintendent of Schools' 2016-2017 Local Control and Accountability Plan (LCAP).

MOTION: Ronald Turner SECONDED: Karm Bains
ACTION: Motion Carried
AYES: 4 (Bains, Lachance, Turner, and Richmond)
NOES: 0
ABSENT: 1 (McJunkin)
ABSTAIN: 0

7.0 ADOPTION OF THE 2016-2017 SUTTER COUNTY SUPERINTENDENT OF SCHOOLS' BUDGET

The 2016-2017 Sutter County Superintendent of Schools' Budget was reviewed at the public hearing June 22, 2016, with Board members and the public.

There being no questions, a motion was made to adopt the 2016-2017 Sutter County Superintendent of Schools' Budget.

MOTION: Karm Bains SECONDED: Jim Richmond
ACTION: Motion Carried
AYES: 4 (Bains, Lachance, Turner, and Richmond)
NOES: 0
ABSENT: 1 (McJunkin)

ABSTAIN: 0

8.0 FIRST READING – BOARD POLICIES

The following Board Policies were presented for their first reading:

B/AR 6020 – Parent Involvement
BP 6011 – Academic Standards

The above policies will be recommended for a second reading and approval at the July 13, 2016, Sutter County Board of Education meeting.

9.0 ITEMS FROM THE SUPERINTENDENT/BOARD

The Superintendent and individual Board members have an opportunity to report events, issues, and ideas to the Board.

9.1 OTHER

Bill Cornelius reported the Governor signed the budget into law. He noted we are waiting to see if Prop 30 passes. Being his last meeting, Bill took the opportunity to thank the Board for all they do for our students and community. He thanked Cindy for her hard work during the five years they

worked together. He thanked Karen Bowen for all of her hard work and noted some of her accomplishments as Assistant Superintendent of Student Support.

10.0 ADJOURNMENT

A motion was made to adjourn the meeting at 5:45 p.m.

MOTION:	Jim Richmond	SECONDED:	Karm Bains
ACTION:	Motion Carried		
AYES:	4 (Bains, Lachance, Richmond, Turner)		
NOES:	0		
ABSENT:	1 (McJunkin)		
ABSTAIN:	0		

BOARD AGENDA ITEM: Second Reading – Board Policies, Administrative Regulations, and Board Bylaw

BOARD MEETING DATE: July 13, 2016

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other

PREPARED BY:

Cindy Stassi/Karen Bowen

SUBMITTED BY:

Bal Dhillon

PRESENTING TO BOARD:

Bal Dhillon

BACKGROUND AND SUMMARY INFORMATION:

The following policies are being presented for a second reading and adoption by the Sutter County Board of Education:

BP 6020 – Parent Involvement

B/AR 6011 – Academic Standards

Please include 18 copies of any background material you wish included in the packet.

**Policies and Regulations Manual
Sutter County Board of Education**

6000 Series – Instruction

Academic Standards

The Sutter County Board of Education shall adopt high standards for student achievement which challenge all students to reach their full potential and specify what students are expected to know and to be able to do at each grade level and in each area of study. These standards shall reflect the knowledge and skills needed for students to be adequately prepared for postsecondary education, employment, and responsible citizenship.

The Superintendent or designee shall provide the Board with California Standards which used a process that involved teachers, school site and district administrators, students, parents/guardians, representatives from business/industry and postsecondary institutions, and/or community members. He/she shall ensure the proper articulation of standards between grade levels and the alignment of the standards with the county's vision and goals, graduation requirements, college entrance requirements, and other desired student outcomes. He/she also shall ensure that the standards are easily understandable and measurable.

(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

California Standards for a well-rounded education and career technical education, and preschool education shall meet or exceed statewide model content standards adopted by the State Board of Education or the State Superintendent of Public Instruction as applicable.

(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6142.91 - Reading/Language Arts Instruction)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6142.93 - Science Instruction)
(cf. 6142.94 - History-Social Science Instruction)
(cf. 6174 - Education for English Language Learners)
(cf. 6178 - Career Technical Education)

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Sutter County Superintendent of Schools (SCSOS) curriculum, instruction, student assessments, and evaluations of the instructional program shall be aligned with the **California Standards for a well-rounded education**. In accordance with Education Code 44662, standards of expected student achievement also shall be used in evaluating teacher performance.

(cf. 0500 - Accountability)
(cf. 4115 - Evaluation/Supervision)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6143 - Courses of Study)
(cf. 6162.5 - Student Assessment)
(cf. 6190 - Evaluation of the Instructional Program)

Teachers and school administrators shall receive ongoing professional development to inform them of changes in the standards and to build their capacity to implement effective standards-based instructional methodologies.

(cf. 4131 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall annually communicate the applicable standards to students and their parents/guardians to inform them of the expectations for student learning at their grade level.

Staff shall continually assess students' progress toward meeting the standards, report each student's progress to the student and his/her parents/guardians, and offer remedial assistance in accordance with Board policy and administrative regulation.

The Superintendent or designee shall ensure that adopted standards are regularly reviewed and updated as necessary. At a minimum, adopted standards shall be reviewed whenever applicable statewide standards are revised and in response to changing student needs.

Legal Reference:

EDUCATION CODE

44662 Evaluation of certificated employees

51003 Statewide academic standards

60605-60605.9 Adoption of statewide academically rigorous content and performance standards

UNITED STATES CODE, TITLE 20

6311 State academic standards and accountability for Title I, Part A

**Policies and Regulations Manual
Sutter County Board of Education**

(3/00 7/09) 11/10

Second Reading - Board - July 13, 2016

Policies and Regulations Manual Sutter County Board of Education

Series 6000 - Instruction

PARENT INVOLVEMENT

County Strategy for Title I Schools

To ensure that parents/guardians of students participating in Title I programs are provided with opportunities to be involved in their children's education, the Superintendent or designee shall:

1. Involve parents/guardians of participating students in the joint development of the **Title I Local Educational Agency** (LEA) plan pursuant to 20 USC 6312 and the process of school review and improvement pursuant to 20 USC 6316 (20 USC 6318)

(cf. 6171 - Title I Programs)

The Superintendent or designee may:

- a. Establish a school site committee including parent/guardian representatives from each school site to review and comment on the LEA plan in accordance with the review schedule established by the Sutter County Board of Education.
- b. Invite input on the LEA plan from the school site council

(cf. 0420 - School Plans/Site Councils)

(cf. 1220 - Citizen Advisory Committees)

- c. Communicate with parents/guardians through the school newsletter, Website, or other methods regarding the LEA plan and the opportunity to provide input
 - d. Provide copies of working drafts of the LEA plan to parents/guardians in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand
 - e. Ensure that school-level policies on parent involvement address the role of school site councils and other parents/guardians as appropriate in the development and review of school plans
2. Provide coordination, technical assistance, and other support necessary to assist Title I schools in planning and implementing effective parent

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Sutter County Board of Education**

involvement activities to improve student academic achievement and school performance (20 USC 6318)

Series 6000 - Instruction

PARENT INVOLVEMENT (continued)

The Superintendent or designee may:

- a. Assign person(s) at SCSOS to serve as a liaison to the schools regarding Title I parent involvement issues
- b. Provide training for the principal or designee of each participating school regarding Title I requirements for parent involvement, leadership strategies, and communication skills to assist him/her in facilitating the planning and implementation of parent involvement activities

3. Build the capacity of schools and parents/guardians for strong parent involvement (20 USC 6318)

The Superintendent or designee shall: (20 USC 6318)

- a. Assist parents/guardians in understanding such topics as the **California Standards**, state and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children
- b. Provide materials and training to help parents/guardians work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent involvement
- c. Educate teachers, student services personnel, principals, and other staff, with the assistance of parents/guardians, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners; implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools

In addition, the Superintendent or designee may:

- a. Pay reasonable and necessary expenses associated with parent involvement activities, including transportation and child care costs,

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Sutter County Board of Education**

to enable parents/guardians to participate in school-related meetings and training sessions

- b. Train parents/guardians to enhance the involvement of other parents/guardians

Series 6000 - Instruction

PARENT INVOLVEMENT (continued)

- c. Arrange school meetings at a variety, of times or, when parents/guardians are unable to attend such conferences, conduct in-home conferences between parents/guardians and teachers or other educators who work directly with participating students
4. Conduct, with involvement of parents/guardians, an annual evaluation of the content and effectiveness of the parent involvement policy in improving the academic quality of the schools served by Title I (20 USC 6318)

The Superintendent or designee shall:

- a. Ensure that the evaluation include the identification of **others** to greater participation in parent involvement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background (20 USC 6318)
- b. Use the evaluation results to design strategies for more effective parent involvement and, if necessary, to recommend changes in the parent involvement policy (20 USC 6318)
- c. Assess the school's progress in meeting annual objectives for the parent involvement program, notify parents/guardians of this review and assessment through regular school communications mechanisms, and provide a copy to parents/guardians upon their request (Education Code 11503)

The County Board Policy and administrative regulation containing parent involvement strategies shall be incorporated into the LEA plan and distributed to parents/guardians of students participating in Title I programs.

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School-Level Policies for Title I Schools

At each school receiving Title I funds, a written policy on parent involvement shall be developed jointly with and agreed upon by parents/guardians of participating students. Such policy shall describe the means by which the school will: (20 USC 6318)

1. Convene an annual meeting, at a convenient time, to which all parents/guardians of participating students shall be invited and encouraged to attend, in order to inform parents/guardians of their school's participation in Title I and to explain Title I requirements and the right of parents/guardians to be involved.
2. Offer a flexible number of meetings, such as meetings in the morning or evening, for which related transportation, child care, and/or home visits may be provided as such services relate to parent involvement.
3. Involve parents/guardians in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school's parent involvement policy and, if applicable, the joint development of the plan for schoolwide programs pursuant to 20 USC 6314.

The school may use an existing process for involving parents/guardians in the joint planning and design of the school's programs provided that the process includes adequate representation of parents/guardians of participating students.

4. Provide the parents/guardians of participating students all of the following:
 - a. Timely information about Title I programs
 - b. A description and explanation of the school's curriculum, forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet
 - c. If requested by parents/guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to their children's education, and, as soon as practicably possible, responses to the suggestions of parents/guardians
5. If the schoolwide program plan is not satisfactory to the parents/guardians of participating students, submit any parent/guardian comments when the school makes the plan available to the district.

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Sutter County Board of Education**

6. Jointly develop with the parents/guardians of participating students a school-parent compact that outlines how parents/guardians, the entire school staff and students will share responsibility for improved student academic achievement and the means by which the school and parents/guardians will build a partnership to help students achieve state standards

This compact shall address:

- a. The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's student academic achievement standards
- b. Ways in which parents/guardians will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television viewing; volunteering in the classroom; and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time
- c. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:
 - (1) Parent-teacher conferences in Grades 7 and 8, at least annually, during which the compact shall be discussed as it relates to the student's achievement
 - (2) Frequent reports to parents/guardians on their children's progress
 - (3) Reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities

7. To the extent practicable, provide full opportunities for the participation of parents/guardians with limited English proficiency, parents/guardians with disabilities, and parents/guardians of migrant children, including providing information and school reports required under 20 USC 6311(h) in a format and language such parents/guardians can understand.

If the school has a parent involvement policy that applies to all parents/guardians, it may amend that policy to meet the above requirements. (20 USC 6318)

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Sutter County Board of Education**

Each school's parent involvement policy shall be made available to the local community and be distributed to parents/guardians of participating students in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand. (20 USC 6318)

Second Reading - Board - July 13, 2016

BOARD AGENDA ITEM: Disclosure of Collective Bargaining Agreement for Sutter
County Superintendent of Schools Staff Association (CTA)

BOARD MEETING DATE: July 13, 2016

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Barbara Henderson

SUBMITTED BY:

Barbara Henderson

PRESENTING TO BOARD:

Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

The disclosure of Collective Bargaining Agreement is a statement of costs associated with the agreement with the Sutter County Superintendent of Schools Staff Association (CTA) for July 1, 2015 through June 30, 2016.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and GC 3547.5

Sutter County Superintendent of Schools

School District

Name of Bargaining Unit: Sutter County Superintendent of Schools Staff Association

Certificated X Classified _____

The proposed agreement covers the period beginning July 1, 2015 and ending

June 30, 2016 and will be acted upon by the Governing Board at its meeting on

July 13, 2016

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease 2015-16	Year 2 Increase/Decrease 2016-17	Year 3 Increase/Decrease 2017-18
1. Salary Schedule	\$ 4,496,716	\$ 224,836	\$ 224,836	\$ 224,836
		5.00%	5.00%	5.00%
2. Other Compensation Stipends, Bonuses, etc.	\$ -	\$ -		
		0.00%		
Description of Other Compensation				
3. Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 700,588	35,029	35,677	36,326
		5.00%	5.1%	5.19%
4. Health/Welfare Plans	\$ 772,200.00	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
5. Total Compensation Add items 1 thru 4 to equal 5	\$ 5,969,504	\$ 259,865	\$ 260,513	\$ 261,162
		4.35%	4.36%	4.37%
6. Step and Column Due to movement plus any changes due to the settlement. This is a subset of Item No. 1		\$ -		
7. Total Number of Represented Employees (Use FTEs if appropriate)		69.8	69.8	69.8
8. Total Compensation Cost for Average Employee	\$ 85,523	\$ 3,723	\$ 3,732	\$ 3,742
		4.35%	4.36%	4.37%

*-- Includes STRS employer contribution rates increases

Disclosure of Collective Bargaining Agreement
Page 2

9. Were any additional steps, columns, or ranges added to the schedules? If yes, please explain.

No

10. Are staffing adjustments necessary for the district to implement the proposed agreement?
If yes, please provide details.

No

11. Describe any contingency language included in the proposed agreement (e.g. reopeners, etc.).

None

12. Will this agreement create, increase, or decrease deficit spending in the current or subsequent two years?

No

13. Please identify the source of funding for the proposed agreement for the current year.

General Fund Unrestricted and program decreases to expenditures/ increases to revenue.

14. If this is a single-year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. what will allow the district to afford this contract beyond the current year)?

n/a

15. If this is a multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years?

General Fund unrestricted and increased billing for contracted services.

16. Based on the district's multi-year projection, do unrestricted reserves continue to remain at, or above, the State's required minimum reserve level in the current and two subsequent years? If no, how does the district plan to restore its unrestricted reserves?

Yes

B. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

	Column 1 Latest Board- Approved Budget Before Settlement	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget
REVENUES				
LCFF (8010-8099)	9,581,094		-	9,581,094
Remaining Revenues (8100- 8799)	26,201,777		-	26,201,777
TOTAL REVENUES	\$ 35,782,871	\$ -	\$ -	35,782,871
EXPENDITURES				
1000 Certificated Salaries	8,171,252	224,836.00	-	8,396,088
2000 Classified Salaries	9,948,669		-	10,173,505
3000 Employee Benefits (Stat.) & Health & Welfare	4,394,081 1,983,977	\$ 35,029		4,429,110.00
4000 Books and Supplies	1,166,805		-	1,166,805
5000 Services and Operating Expenses	\$ 8,707,284		-	\$ 8,707,284
6000 Capital Outly	2,124,936		-	2,124,936
7000 Other	581,670		-	581,670
TOTAL EXPENDITURES	\$ 37,078,674	\$ 259,865	-	37,338,539
OPERATING SURPLUS (DEFICIT)	\$ (1,295,803)	\$ (259,865)	\$ -	\$ (1,555,668)
OTHER SOURCES AND TRANSFERS IN	\$ 218,507		\$ -	\$ 218,507
OTHER USES AND TRANSFERS OUT	(1,515,415)		\$ -	\$ (1,515,415)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(2,592,711)	\$ (259,865)	\$ -	\$ (2,852,576)
BEGINNING BALANCE	\$ 8,795,359			\$ 8,795,359
ENDING BALANCE	6,202,648	(259,865)	-	5,942,783

BOARD AGENDA ITEM: Disclosure of Collective Bargaining Agreement for Sutter
County Superintendent of Schools California Schools
Employees Association (CSEA)

BOARD MEETING DATE: July 13, 2016

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Barbara Henderson

Reports/Presentation

SUBMITTED BY:

Information

Barbara Henderson

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

The disclosure of Collective Bargaining Agreement is a statement of costs associated with the agreement with the Sutter County Superintendent of Schools California Schools Employee Association (CSEA) for July 1, 2015 through June 30, 2016.

Please include 18 copies of any background material you wish included in the packet.

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and GC 3547.5

Sutter County Superintendent of Schools School District

Name of Bargaining Unit: California Schools Employee Association, Chapter #634 (CSEA)

Certificated _____ Classified X

The proposed agreement covers the period beginning July 1, 2015 and ending

June 30, 2016 and will be acted upon by the Governing Board at its meeting on

July 13, 2016

A. Proposed Change in Compensation

Compensation	Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
		Current Year Increase/Decrease 2015-16	Year 2 Increase/Decrease 2016-17	Year 3 Increase/Decrease 2017-18
1. Salary Schedule	\$ 5,575,679	\$ 278,784	\$ 278,784	\$ 278,784
		5.00%	5.00%	5.00%
2. Other Compensation Stipends, Bonuses, etc.	\$ -			
		0.00%		
Description of Other Compensation				
3. Statutory Benefits STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 1,352,102	\$ 67,605.11	\$ 68,984.93	\$ 70,073.37
		5.00%	5.10%	5.18%
4. Health/Welfare Plans	\$ 139,423	\$ -	\$ -	\$ -
		0.00%	0.00%	0.00%
5. Total Compensation Add items 1 thru 4 to equal 5	\$ 7,067,204	\$ 346,389	\$ 347,769	\$ 348,857
		4.90%	4.92%	4.94%
6. Step and Column Due to movement plus any changes due to the settlement. This is a subset of Item No. 1	\$ -			
7. Total Number of Represented Employees (Use FTEs if appropriate)		166.28	166.28	166.28
8. Total Compensation Cost for Average Employee	\$ 42,502	\$ 2,083	\$ 2,091	\$ 2,098
		4.90%	4.92%	4.94%

* Includes PERS employer contribution rate increases.

Disclosure of Collective Bargaining Agreement
Page 2

9. Were any additional steps, columns, or ranges added to the schedules? If yes, please explain.

No

10. Are staffing adjustments necessary for the district to implement the proposed agreement? If yes, please provide details.

No

11. Describe any contingency language included in the proposed agreement (e.g. reopeners, etc.).

12. Will this agreement create, increase, or decrease deficit spending in the current or subsequent two years?

No.

13. Please identify the source of funding for the proposed agreement for the current year.

Increased costs will be absorbed by programs by either decreasing expenditures or increasing revenue.

14. If this is a single-year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. what will allow the district to afford this contract beyond the current year)?

15. If this is a multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years?

General Fund unrestricted for programs that are not self balancing.

16. Based on the district's multi-year projection, do unrestricted reserves continue to remain at, or above, the State's required minimum reserve level in the current and two subsequent years? If no, how does the district plan to restore its unrestricted reserves?

Yes

B. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

	Column 1 Latest Board- Approved Budget Before Settlement 2015-16 Budget	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF (8010-8099)	\$ 9,581,094		\$ -	\$ 9,581,094
Remaining Revenues (8100- 8799)	\$ 26,201,777		\$ -	\$ 26,201,777
TOTAL REVENUES	\$ 35,782,871	\$ -	\$ -	\$ 35,782,871
EXPENDITURES				
1000 Certificated Salaries	8,171,252		\$ -	\$ 8,171,252
2000 Classified Salaries	9,948,669	282,966	\$ -	\$ 10,231,635
3000 Employee Benefits (Stat.)	4,394,081	\$ 68,619	\$ -	\$ 4,462,700
Health & Welfare	1,983,977	\$ -	\$ -	\$ 1,983,977
4000 Books and Supplies	1,166,805		\$ -	\$ 1,166,805
5000 Services and Operating Expenses	\$ 8,707,284		\$ -	\$ 8,707,284
6000 Capital Outly	2,124,936		\$ -	\$ 2,124,936
7000 Other	581,670		\$ -	\$ 581,670
TOTAL EXPENDITURES	\$ 37,078,674	\$ 351,585	\$ -	\$ 37,430,259
OPERATING SURPLUS (DEFICIT)	\$ (1,295,803)	\$ (351,585)	\$ -	\$ (1,647,388)
OTHER SOURCES AND TRANSFERS IN	\$ 218,507		\$ -	\$ 218,507
OTHER USES AND TRANSFERS OUT	(1,515,415.00)		\$ -	\$ (1,515,415)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(2,592,711)	\$ (351,585)	\$ -	\$ (2,944,296)
BEGINNING BALANCE	\$ 8,795,359		\$ -	\$ 8,795,359
ENDING BALANCE	\$ 6,202,648	\$ (351,585)	\$ -	\$ 5,851,063

SUBJECT: Donations

BOARD MEETING DATE: July 13, 2016

AGENDA ITEM SUBMITTED FOR: _____ PREPARED BY: _____
 Action _____ Lisa Richardson _____

Reports/Presentations _____

Information SUBMITTED BY: _____

Public Hearing _____ Gail Atwood _____

Other (specify) _____

PRESENTING TO BOARD: _____
 Gail Atwood _____

BACKGROUND AND SUMMARY INFORMATION:

DONOR	VALUE	PURPOSE
Save Mart Supermarkets	\$19.32	SHARES Program for Student Body
TOTAL	\$19.32	

	<u>15/16 Year</u>	<u>Current Period</u>	<u>To Date</u>
Total donations – Cash	\$1700.00	\$19.32	\$1719.32
Total donations – Value	<u>\$4929.99</u>	<u>\$0</u>	<u>\$4929.99</u>
Total donations	\$6,629.99	\$19.32	\$6,649.31

Please include 18 copies of any background material you wish included in the packet.

**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS OFFICE
GIFT AND DONATION FORM**

Donor Identification	<input type="checkbox"/> Individual	<input checked="" type="checkbox"/> Business
-----------------------------	-------------------------------------	--

Donor Name: Save Mart Supermarkets Phone: _____
Address: P.O. Box 4664 City/State Modesto, CA Zip: 95352-4664
Business only: Position: _____
Phone: _____ Type of Business: Grocery Store

Gift or Donation:	<input type="checkbox"/> Cash	<input checked="" type="checkbox"/> Check	Dollar Amount: \$ <u>19.32</u>
	<input type="checkbox"/> Other (List item below)		
Date of Donation:	<u>4/27/14</u>		

Intent of Gift or Donation: SHARES program for Student Body
Working Condition: _____
Estimated Dollar Value \$ 19.32
Donated To (Site/Program): One Stop Adult Education
Site/Program Administrator: Karen Bowen Karen Bowen
Typed Name Signature
Asst. Superintendent/Director for Dept.: Karen Bowen Karen Bowen
Typed Name Signature
Delivery Date: 5/6/14 Delivered By: Mail
Received By: Michelle Bingham

For Business Office Use Only

Assistant Superintendent Business Services [Signature]
Signature

Revenue Code: _____

Review Comments: _____

Board Agenda Date: _____

VENDOR		VENDOR #		CHECK#		CHECK DATE		PAGE
SUTTER CNTY ONE STOP ADULT ED		70929		1705355		4/27/2016		1
LOC	INVOICE #	INVOICE DATE	P.O. #	GROSS	DISCOUNT	NET		
900	DEC15QTRSHAREPMT	12/27/2015		2.61	.00	2.61		
900	MAR16QTRSHAREPMT	3/27/2015		16.71	.00	16.71		
TOTAL:				19.32	.00	19.32		

MESSAGE: Payment Question? Please call Angie or Judy at (209)574-6262

← REMOVE DOCUMENT ALONG THIS PERFORATION →

THIS DOCUMENT IS PRINTED IN TWO COLORS, DO NOT ACCEPT UNLESS BLUE AND BURGUNDY ARE PRESENT.

SAVE MART SUPERMARKETS
 ACCOUNTS PAYABLE DEPARTMENT
 P.O. BOX 4664
 MODESTO, CA 95352-4664

Wells Fargo Bank
 115 Hospital Drive
 Van Wert, OH. 45891

56-382
412

1705355

DATE	AMOUNT
4/27/2016	\$*****19.32

**SAVEMART SUPERMARKETS
DISBURSEMENT**


Nicole Pesco

PAY EXACTLY ***19 DOLLARS AND 32 CENTS**

TO THE ORDER OF SUTTER CNTY ONE STOP ADULT ED
 950 THARP ROAD
 YUBA CITY CA 95993

⑈0001705355⑈ ⑆041203824⑆ 9600022284⑈

Acct # 113510456

BOARD AGENDA ITEM: Business Services Report

BOARD MEETING DATE: July 13, 2016

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Jay VanDuzer

Reports/Presentation

SUBMITTED BY:

Information

Barbara Henderson

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

The monthly financial report for June 2016 will be reviewed.

Please include 18 copies of any background material you wish included in the packet.

**Summary Report of Revenues, Expenditures and Changes in Fund Balance
(Unrestricted and Restricted Combined)
June 2016**

Description	Account Codes	Original Budget	Operating Budget	Actuals to Date	Projected Yr Totals	Difference (Col D - B)	2015-16 % Actuals as a % of Budget
		7/1/15 (A)	5/15/16 (B)	6/15/16 (C)	6/15/16 (D)		
A. Revenues							
1) Local Control Funding Formula	8010-8099	\$ 9,486,289	\$ 9,581,094	\$ 8,786,327	\$ 9,581,094	-	A 91.7%
2) Federal Revenues	8100-8299	\$ 2,910,758	\$ 3,669,550	\$ 2,183,007	\$ 3,692,036	22,486	B 59.5%
3) Other State Revenues	8300-8599	\$ 8,109,990	\$ 13,263,874	\$ 12,570,785	\$ 13,265,180	1,306	C 94.8%
4) Other Local Revenues	8600-8799	\$ 8,312,177	\$ 9,117,961	\$ 5,228,665	\$ 9,144,349	26,388	D 57.3%
TOTAL REVENUES		\$ 28,819,214	\$ 35,632,479	\$ 28,768,784	\$ 35,682,659	\$ 50,180	80.6%
B. Expenditures							
1. Certificated Salaries	1000-1999	\$ 7,751,177	\$ 7,836,021	\$ 6,979,181	\$ 7,849,658	13,637	E 89.1%
2. Classified Salaries	2000-2999	\$ 9,145,135	\$ 9,594,846	\$ 8,196,522	\$ 9,591,928	(2,918)	F 85.4%
3. Employee Benefits	3000-3999	\$ 5,336,783	\$ 5,677,263	\$ 4,454,954	\$ 5,675,129	(2,134)	G 78.5%
4. Books and Supplies	4000-4999	\$ 882,368	\$ 1,169,274	\$ 701,649	\$ 1,217,840	48,566	H 60.0%
5. Services, Other Operation	5000-5999	\$ 4,198,928	\$ 8,737,122	\$ 4,292,791	\$ 8,743,851	6,729	I 49.1%
6. Capital Outlay	6000-6999	\$ 361,537	\$ 2,123,657	\$ 1,203,148	\$ 2,085,729	(37,928)	J 56.7%
7. Other Outgo	7100-7299	\$ 479,581	\$ 641,943	\$ 549,276	\$ 641,943	-	K 85.6%
8. Direct Support/Indirect	7300-7399	\$ (23,980)	\$ (75,559)	\$ (45,969)	\$ (75,559)	-	L 60.8%
9. Debt Service	7400-7499					-	M 0.0%
TOTAL EXPENDITURES		\$ 28,131,529	\$ 35,704,567	\$ 26,331,551	\$ 35,730,519	25,952	73.7%
Excess (Deficiency) of Revenues Over Expenditures Before Other Financing Sources and Uses (A5-B9)		\$ 687,685	\$ (72,088)	\$ 2,437,233	\$ (47,860)	\$ 24,228	-5092.4%
D. Other Financing Sources/Uses							
1. Transfers In	8910-8979	\$ 205,507	\$ 218,507	\$ -	\$ 218,507	-	N 0.0%
2. Transfer Out	7610-7629	\$ 1,434,814	\$ 1,437,385	\$ 1,330,000	\$ 1,437,385	-	O 92.5%
3. Contributions	8980-8999	\$ -	\$ -			-	P 0.0%
Total, Other Fin Sources/Uses		\$ (1,229,307)	\$ (1,218,878)	\$ (1,330,000)	\$ (1,218,878)	\$ -	109.1%
E. Net Change to Fund Balance		\$ (541,622)	\$ (1,290,966)	\$ 1,107,233	\$ (1,266,738)	\$ 24,228	
F. Fund Balance (Fund 01 only)							
1. Beginning Balance		\$ 9,089,787	\$ 9,089,787	\$ 9,089,787	\$ 9,089,787	-	
2. Adjustments/Restatements			\$ -	\$ -	\$ -		
Ending Balance		\$ 8,548,165	\$ 7,798,820	\$ 10,197,020	\$ 7,823,049	\$ 24,228	
G. Components of Ending Fund Balance							
Designated Amounts	9711-9730	\$ 10,000	\$ 10,000		\$ 10,000	\$ -	
Legally Restricted	9740-9760	\$ 2,728,065	\$ 2,436,529		\$ 2,451,459	\$ -	
Assigned	9780	\$ 3,404,372	\$ 3,535,796		\$ 3,543,774	\$ -	
Restricted Economic Uncertainty	9789	\$ 1,478,317	\$ 1,816,495		\$ 1,817,815	\$ -	
Unassigned/Unappropriated	9790	\$ -	\$ -		\$ -	\$ -	

Explanation of Differences
Net Change in Current Year Budget May Board Report 4/16-5/15 2016

	<u>Amount</u>	<u>Explanation of Differences</u>
A <u>Local Control Funding Formula (8010-8099)</u>	<u>\$ -</u>	
B <u>Federal Revenues (8100-8299)</u>		
One Stop	\$ 22,486	<i>Increase Workforce Innovation and Opportunity Act (WIOA) revenue to match award</i>
	<u>\$ 22,486</u>	
C <u>Other State Revenues (8300-8599)</u>		
Various departments	\$ 1,306	<i>Net miscellaneous adjustments</i>
	<u>\$ 1,306</u>	
D <u>Other Local Revenues (8600-8799)</u>		
County Office	\$ 4,989	<i>Increase revenue for Pleasant Grove M&O project, district IT services, and net miscellaneous adjustments</i>
Educational Services (ES)	\$ 2,840	<i>Refining budget to match actuals</i>
Tri County Induction Program (TCIP) -was BTSA	\$ 18,000	<i>Increase revenue to match CTE Teach award</i>
Various departments	\$ 559	<i>Net Miscellaneous adjustments</i>
	<u>\$ 26,388</u>	
E <u>Certificated Salaries (1000-1999)</u>		
County Office	\$ 12,494	<i>Refining budget to match actuals</i>
Special Education	\$ 10,565	<i>Refining budget to include COLA increase and net miscellaneous adjustments</i>
One Stop	\$ (1,095)	<i>Refining budget to match actuals</i>
Educational Services (ES)	\$ (4,290)	<i>Refining budget to match actuals</i>
Regional Occupation Program (ROP)	\$ (4,037)	<i>Refining budget to match actuals</i>
	<u>\$ 13,637</u>	
F <u>Classified Salaries (2000-2999)</u>		
County Office	\$ (1,423)	<i>Refining budget to match actuals</i>
Special Education	\$ (10,228)	<i>Net miscellaneous adjustments including administrative secretary out and extra hours for training</i>
One Stop	\$ 13,666	<i>Increase Workforce Innovation and Opportunity Act (WIOA) expenses to match award</i>
Educational Services (ES)	\$ (6,850)	<i>Net miscellaneous adjustments to match actuals</i>
Regional Occupation Program (ROP)	\$ 1,917	<i>Net miscellaneous adjustments to match actuals</i>
	<u>\$ (2,918)</u>	
G <u>Employee Benefits (3000-3999)</u>		
Various departments	\$ (2,134)	<i>Refining benefits costs</i>
	<u>\$ (2,134)</u>	
H <u>Books and Supplies (4000-4999)</u>		
County Office	\$ 61,399	<i>Gateway 300 furniture, M&O key machine, computer purchase, and net miscellaneous adjustments</i>
Special Education	\$ (6,440)	<i>Refining budget to cover para educator services and net miscellaneous adjustments</i>
Intervention & Prevention Programs (IPP)	\$ 1,806	<i>Increase for purchase of employee computer and net miscellaneous adjustments</i>
Shady Creek Outdoor School	\$ (1,165)	<i>Net miscellaneous adjustments</i>
Regional Occupation Program (ROP)	\$ (6,716)	<i>Refining budget to match actuals</i>
Various departments	\$ (318)	<i>Net Miscellaneous adjustments</i>
	<u>\$ 48,566</u>	
I <u>Services, Other Operations (5000-5999)</u>		

**Explanation of Differences
Net Change in Current Year Budget May Board Report 4/16-5/15 2016**

	<u>Amount</u>	<u>Explanation of Differences</u>
County Office	\$ (8,115)	<i>Refine budget to cover cost of QSS servers, key machine purchase, computer purchase, and net miscellaneous adjustments</i>
Special Education	\$ 14,260	<i>Increase budget to cover Para Educator services, ASCA Leadership courses, and net miscellaneous adjustments</i>
One Stop	\$ 3,463	<i>Increase Workforce Innovation and Opportunity Act (WIOA) expenses to match award and net miscellaneous adjustments</i>
Educational Services (ES)	\$ (5,514)	<i>Refining budget to match actuals</i>
Shady Creek Outdoor School	\$ 1,165	<i>Net miscellaneous adjustments</i>
Tri County Induction Program (TCIP) -was BTSA	\$ 7,100	<i>Increase budget to cover credential candidate advancement seminar speaker and catering services, and net miscellaneous adjustments</i>
Regional Occupation Program (ROP)	\$ (6,558)	<i>Refining budget to match actuals</i>
Infant Program	\$ 1,065	<i>Refining vehicle holding budget to cover Enterprise expenses</i>
Various departments	\$ (137)	<i>Net Miscellaneous adjustments</i>
	<u>\$ 6,729</u>	
J <u>Capital Outlay (6000-6999)</u>		
County Office	\$ (37,928)	<i>Refining budget to cover cost of Gateway 300 furniture and QSS servers purchases</i>
	<u>\$ (37,928)</u>	
K <u>Other Outgo (7100 - 7299)</u>		
	<u>\$ -</u>	
L <u>Direct Support / Indirect (7300-7399)</u>		
	<u>\$ -</u>	
M <u>Debt Services (7400 - 7499)</u>		
	<u>\$ -</u>	
N <u>Transfers In (8910-8979)</u>		
Special Education		
Feather River Academy (FRA)		
	<u>\$ -</u>	
O <u>Transfers Out (7610-7629)</u>		
	<u>\$ -</u>	
P <u>Contributions (8980-8999)</u>		
	<u>\$ -</u>	
Net Change in Current Year Budget	\$ 24,228	

BOARD AGENDA ITEM: Investment Statements

BOARD MEETING DATE July 13, 2016

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Gail Atwood

Reports/Presentation

SUBMITTED BY:

Information

Gail Atwood

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Gail Atwood

BACKGROUND AND SUMMARY INFORMATION:

The Investment Statement for June 30, 2016 from the County Treasurer will be presented.

Steven L. Harrah, CPA

Treasurer-Tax Collector



Christina N. Hernandez

Assistant Treasurer-Tax Collector

July 7, 2016

To: Sutter County Board of Supervisors
Sutter County Pooled Money Investment Board

Re: Sutter County Investment Portfolio

Attached is a copy of Sutter County's Investment Portfolio as of June 30, 2016. This schedule includes all short-term, mid-term and long-term investments held at the conclusion of business on the final day of the month.

As Treasurer-Tax Collector, I certify that this document reflects the government agencies' pooled investments and that all investments are in compliance with the County of Sutter Investment Policy.

The combined funds in the county treasury total \$255,032,406 and will provide sufficient cash flow liquidity to meet estimated pooled treasury expenditures for the next six months.

Invested treasury funds total \$234,841,421 with \$46,675,757 under the management of the Local Agency Investment Fund and California Asset Management Program. The Bank of New York, which provides third-party safekeeping services to Sutter County, furnishes market value data. The dollar-weighted average maturity of invested funds is 1,159 days.

Investments are selected based on criteria contained in the Sutter County Investment Policy, which emphasizes safety, liquidity, yield and diversification. Therefore, the interest rates will fluctuate and the types of investments will vary depending upon county needs and market availability on a particular day.

Respectfully submitted,

A blue ink signature of Steven L. Harrah, CPA, written in a cursive style.

Steven L. Harrah, CPA
Treasurer-Tax Collector

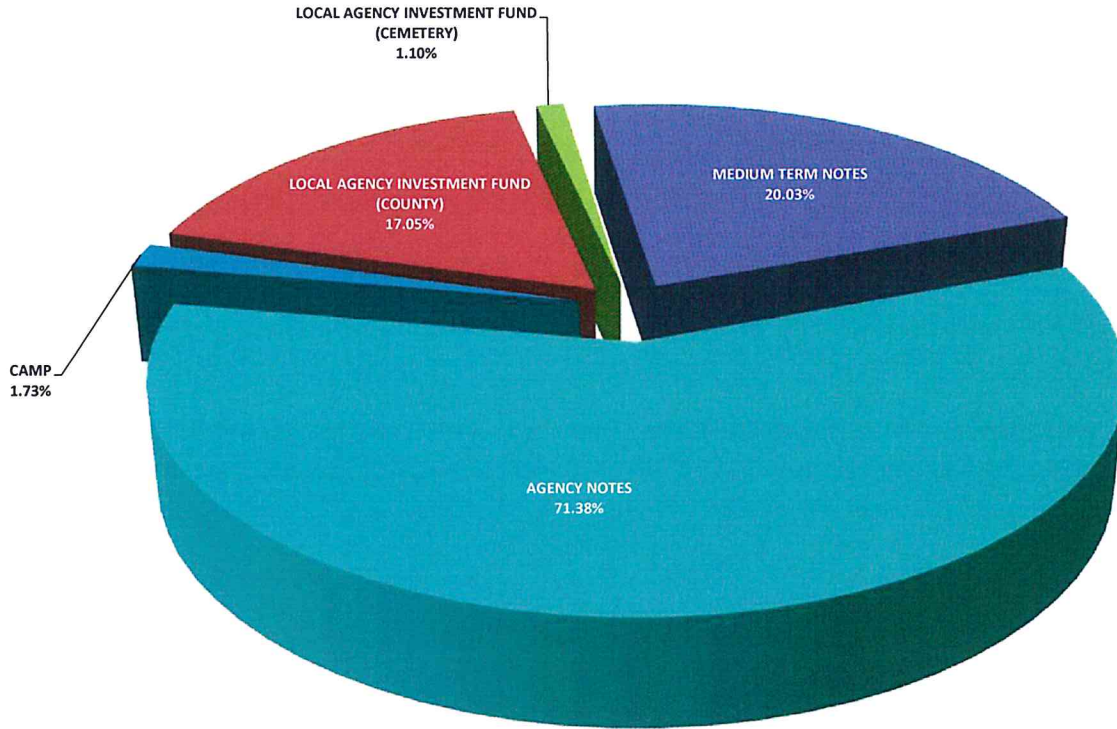
SUTTER COUNTY POOLED TREASURY
INVESTMENT PORTFOLIO
June 30, 2016

TREASURY NUMBER	INSTITUTION/BRANCH	BOOK VALUE	MARKET VALUE	PAR VALUE	DATE INVESTED	DATE MATURES	TOTAL DAYS INVESTED	YIELD	RATE
2016-000	CALIFORNIA ASSET MANAGEMENT	\$4,052,608.30	\$4,052,608.30	\$4,052,608.30	N/A	N/A	N/A	0.5100%	0.5100%
2016-000	LAIF-STATE POOL/SAC	40,035,375.01	40,035,375.01	40,035,375.01	N/A	N/A	N/A	0.5520%	0.5520%
2016-000	LAIF-STATE POOL/SAC (Cemetery)	2,587,773.78	2,587,773.78	2,587,773.78	N/A	N/A	N/A	0.5520%	0.5520%
	TOTAL MANAGED FUNDS	46,675,757.09	46,675,757.09	46,675,757.09					
AGENCY NOTES									
2013-004	FREDDIE MAC (FHLMC)	3,991,006.78	4,006,840.00	4,000,000.00	01/14/13	01/12/18	1,824	0.9000%	0.7500%
2013-031	FEDERAL HOME LOAN BANK (FHLB)	1,999,822.02	2,000,040.00	2,000,000.00	04/11/13	04/11/18	1,826	1.0100%	1.0000%
2013-054	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	4,000,040.00	4,000,000.00	05/16/13	05/16/18	1,826	1.0000%	1.0000%
2015-110	FREDDIE MAC (FHLMC)	4,000,000.00	4,001,280.00	4,000,000.00	10/29/15	10/29/20	1,827	1.2500%	1.2500%
2015-112	FREDDIE MAC (FHLMC)	4,000,000.00	4,000,800.00	4,000,000.00	10/22/15	10/22/20	1,827	1.2500%	1.2500%
2015-119	FEDERAL HOME LOAN BANK (FHLB)	3,998,268.20	4,000,720.00	4,000,000.00	10/29/15	10/29/20	1,827	1.0000%	1.0000%
2015-124	FREDDIE MAC (FHLMC)	5,000,000.00	5,001,500.00	5,000,000.00	10/30/15	10/28/20	1,825	1.2500%	1.2500%
2015-136	FANNIE MAE (FNMA)	3,982,386.43	4,005,480.00	4,000,000.00	11/25/15	11/25/20	1,827	1.8552%	1.7500%
2015-141	FREDDIE MAC (FHLMC)	3,993,193.70	4,002,920.00	4,000,000.00	11/25/15	11/25/19	1,461	1.4030%	1.0000%
2015-147	FEDERAL HOME LOAN BANK (FHLB)	3,985,992.25	4,001,040.00	4,000,000.00	11/18/15	10/29/20	1,807	1.2080%	1.0000%
2015-159	FEDERAL HOME LOAN BANK (FHLB)	4,997,710.73	5,001,850.00	5,000,000.00	01/28/16	01/28/21	1,827	1.5255%	1.5000%
2016-007	FREDDIE MAC (FHLMC)	2,000,000.00	2,001,140.00	2,000,000.00	02/25/16	11/25/19	1,369	1.5002%	1.5000%
2016-014	FEDERAL FARM CREDIT BANK (FFCB)	4,000,000.00	4,006,400.00	4,000,000.00	02/24/16	02/24/20	1,461	1.4000%	1.4000%
2016-015	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	2,000,000.00	2,000,000.00	02/23/16	05/23/19	1,185	1.2500%	1.2500%
2016-016	FANNIE MAE (FNMA)	2,000,000.00	2,000,080.00	2,000,000.00	02/26/16	02/26/21	1,827	1.0000%	1.0000%
2016-017	FANNIE MAE (FNMA)	4,000,000.00	4,003,480.00	4,000,000.00	03/15/16	03/15/21	1,826	1.4000%	1.4000%
2016-021	FREDDIE MAC (FHLMC)	2,000,000.00	2,001,100.00	2,000,000.00	03/30/16	03/30/21	1,826	1.8000%	1.8000%
2016-024	FANNIE MAE (FNMA)	1,999,058.60	2,001,740.00	2,000,000.00	03/15/16	03/15/21	1,826	1.4254%	1.4000%
2016-026	FREDDIE MAC (FHLMC)	4,000,000.00	4,003,480.00	4,000,000.00	03/30/16	03/30/21	1,826	1.2500%	1.2500%
2016-032	FREDDIE MAC (FHLMC)	2,000,000.00	2,000,840.00	2,000,000.00	04/13/16	04/13/21	1,826	1.0000%	1.0000%
2016-034	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	2,000,080.00	2,000,000.00	03/24/16	06/17/20	1,546	1.6495%	1.6500%
2016-035	FREDDIE MAC (FHLMC)	2,000,000.00	2,000,460.00	2,000,000.00	03/30/16	03/30/21	1,826	1.2500%	1.2500%
2016-036	FANNIE MAE (FNMA)	4,000,000.00	4,003,920.00	4,000,000.00	04/07/16	04/07/21	1,826	1.2500%	1.2500%
2016-040	FREDDIE MAC (FHLMC)	3,000,000.00	3,002,850.00	3,000,000.00	04/21/16	04/21/21	1,826	1.3750%	1.3750%
2016-043	FREDDIE MAC (FHLMC)	4,000,000.00	4,000,880.00	4,000,000.00	04/28/16	04/28/21	1,826	1.2500%	1.2500%
2016-044	FREDDIE MAC (FHLMC)	4,004,753.52	4,007,120.00	4,000,000.00	04/28/16	10/28/19	1,278	1.2484%	1.5000%
2016-046	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	4,000,760.00	4,000,000.00	04/26/16	04/26/21	1,826	1.7000%	1.7000%
2016-048	FREDDIE MAC (FHLMC)	4,000,000.00	4,002,600.00	4,000,000.00	04/28/16	04/28/21	1,826	1.2500%	1.2500%
2016-049	FEDERAL FARM CREDIT BANK (FFCB)	4,000,000.00	4,000,000.00	4,000,000.00	04/12/16	04/12/21	1,826	1.6800%	1.6800%
2016-052	FEDERAL HOME LOAN BANK (FHLB)	4,000,000.00	4,006,560.00	4,000,000.00	04/20/16	04/20/21	1,826	1.6250%	1.6250%
2016-054	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	2,009,100.00	2,000,000.00	04/14/16	04/13/20	1,460	1.4000%	1.4000%
2016-059	FREDDIE MAC (FHLMC)	2,000,000.00	2,000,560.00	2,000,000.00	05/19/16	05/19/21	1,826	1.5000%	1.5000%
2016-061	FREDDIE MAC (FHLMC)	4,000,000.00	4,004,480.00	4,000,000.00	05/10/16	05/10/21	1,826	1.1250%	1.1250%
2016-064	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	2,005,820.00	2,000,000.00	05/03/16	05/03/21	1,826	1.7000%	1.7000%
2016-065	FREDDIE MAC (FHLMC)	2,000,000.00	2,002,240.00	2,000,000.00	05/10/16	05/10/21	1,826	1.1250%	1.1250%
2016-070	FANNIE MAE (FNMA)	4,000,000.00	4,001,960.00	4,000,000.00	05/25/16	05/25/21	1,826	1.0000%	1.0000%
2016-072	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	2,000,400.00	2,000,000.00	05/12/16	05/12/21	1,826	1.6400%	1.6400%
2016-075	FANNIE MAE (FNMA)	4,000,000.00	4,001,960.00	4,000,000.00	05/25/16	05/25/21	1,826	1.0000%	1.0000%
2016-077	FREDDIE MAC (FHLMC)	4,000,000.00	4,000,960.00	4,000,000.00	06/09/16	06/09/21	1,826	1.2500%	1.2500%
2016-088	FREDDIE MAC (FHLMC)	1,000,000.00	1,000,000.00	1,000,000.00	06/30/16	06/30/21	1,826	1.0000%	1.0000%
2016-090	FEDERAL FARM CREDIT BANK (FFCB)	2,000,000.00	2,003,460.00	2,000,000.00	06/29/16	06/29/20	1,461	1.4200%	1.4200%
2016-092	FANNIE MAE (FNMA)	5,008,000.00	5,008,000.00	5,000,000.00	06/30/16	06/30/21	1,826	1.3029%	1.6250%
	TOTAL AGENCY NOTES	136,960,192.23	137,105,740.00	137,105,740.00					

SUTTER COUNTY POOLED TREASURY
INVESTMENT PORTFOLIO
June 30, 2016

TREASURY NUMBER	INSTITUTION/BRANCH	BOOK VALUE	MARKET VALUE	PAR VALUE	DATE INVESTED	DATE MATURES	TOTAL DAYS INVESTED	YIELD	RATE
2012-018	GENERAL ELECTRIC	2,008,910.83	2,022,020.00	2,000,000.00	02/06/12	01/09/17	1,799	2.0100%	2.9000%
2012-147	GENERAL ELECTRIC	2,000,000.00	1,992,960.00	2,000,000.00	12/26/12	12/07/17	1,807	1.1820%	1.1820%
2012-148	JP MORGAN CHASE	2,010,390.31	2,018,640.00	2,000,000.00	12/26/12	08/15/17	1,693	1.5200%	2.0000%
2013-012	JP MORGAN CHASE	1,750,689.53	1,763,825.00	1,750,000.00	01/30/13	01/25/18	1,821	1.7737%	1.8000%
2013-034	GENERAL ELECTRIC	999,590.61	999,590.00	1,000,000.00	04/11/13	12/20/16	1,349	0.9670%	0.9670%
2013-050	JP MORGAN CHASE	999,625.41	985,320.00	1,000,000.00	05/15/13	05/15/18	1,826	0.8387%	0.8387%
2013-118	UNION BANK NA	1,012,837.99	1,021,900.00	1,000,000.00	10/29/13	09/26/18	1,793	2.0100%	2.6250%
2013-135	ANHEUSER-BUSCH (ABIBB)	2,003,368.18	2,005,520.00	2,000,000.00	12/03/13	07/15/17	1,320	1.2091%	1.3750%
2014-050	WELLS FARGO CO.	3,999,550.49	4,086,120.00	4,000,000.00	04/22/14	04/22/19	1,826	2.1292%	2.1250%
2014-081	US BANCORP (USB)	2,012,357.45	2,051,200.00	2,000,000.00	07/18/14	04/25/19	1,742	1.9650%	2.2000%
2014-088	WELLS FARGO CO. (WFC)	3,001,977.19	3,064,590.00	3,000,000.00	07/29/14	04/22/19	1,728	2.0999%	2.1250%
2014-115	JP MORGAN CHASE	998,192.46	1,016,460.00	1,000,000.00	10/22/14	10/22/19	1,826	2.5805%	2.2000%
2014-124	JP MORGAN CHASE	2,987,849.45	3,049,380.00	3,000,000.00	11/20/14	10/22/19	1,797	2.3300%	2.2000%
2014-135	ORACLE CORP (ORCL)	2,009,275.64	2,061,840.00	2,000,000.00	12/08/14	10/08/19	1,765	2.0999%	2.2500%
2015-061	WELLS FARGO CO (WFC)	3,000,000.00	3,050,880.00	3,000,000.00	06/01/15	01/30/20	1,704	2.1500%	2.1500%
2015-088	WELLS FARGO & COMPANY	4,000,000.00	4,060,680.00	4,000,000.00	09/25/15	09/25/20	1,827	2.0000%	2.0000%
2015-103	WELLS FARGO & COMPANY	4,050,442.18	4,110,880.00	4,000,000.00	09/23/15	07/22/20	1,764	2.2700%	2.6000%
2015-115	WELLS FARGO COMPANY (WFC)	2,000,000.00	2,015,280.00	2,000,000.00	10/16/15	10/16/20	1,827	1.7500%	1.7500%
2015-132	WELLS FARGO COMPANY (WFC)	2,012,182.40	2,055,440.00	2,000,000.00	11/12/15	07/22/20	1,714	2.4400%	2.6000%
2015-137	GENERAL ELECTRIC	3,344,276.75	3,429,060.00	3,000,000.00	11/16/15	01/08/20	1,514	2.0824%	5.5000%
2015-157	WELLS FARGO & COMPANY	3,004,954.55	3,087,420.00	3,000,000.00	12/28/15	12/07/20	1,806	2.5100%	2.5500%
2016-078	WELLS FARGO BANK & CO. (WFC)	2,000,000.00	2,005,300.00	2,000,000.00	06/07/16	06/07/21	1,826	2.0000%	2.0000%
TOTAL MEDIUM TERM NOTES		51,205,471.42	51,954,305.00	50,750,000.00					
TOTAL PORTFOLIO		\$234,841,420.74	\$235,735,802.09	\$234,425,757.09					
								1.4769%	1.5614%

**Sutter County Pooled Investment Portfolio
June 30, 2016**



	<u>BOOK VALUE</u>	<u>PERCENTAGE OF MANAGED PORTFOLIO</u>	<u>INVESTED % OF POOLED PORTFOLIO</u>	<u>AVERAGE DAYS TO MATURITY</u>	<u>AVERAGE YIELD</u>
CAMP	\$4,052,608.30	1.73%	1.74%	1	0.51%
LOCAL AGENCY INVESTMENT FUND (COUNTY)	40,035,375.01	17.05%	17.24%	1	0.55%
LOCAL AGENCY INVESTMENT FUND (CEMETERY)	2,587,773.78	1.10%	-	1	0.55%
MEDIUM TERM NOTES	51,205,471.42	21.80%	22.05%	1,025	1.38%
AGENCY NOTES	<u>136,960,192.23</u>	<u>58.32%</u>	<u>58.97%</u>	<u>1,566</u>	<u>0.97%</u>
TOTAL MANAGED INVESTMENTS	\$234,841,420.74	100.00%		<u>1,318</u>	<u>1.48%</u>
LESS: LAIF FUNDS NOT POOLED	<u>2,587,773.78</u>	<u>1.10%</u>			
TOTAL POOLED INVESTMENTS	<u>\$232,253,646.96</u>	<u>98.90%</u>	<u>100.00%</u>	<u>1,317</u>	<u>1.49%</u>

SUBJECT: Position Reclassification

BOARD MEETING DATE: July 13, 2016

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Gail Atwood

Reports/Presentations

Information

SUBMITTED BY:

Public Hearing

Gail Atwood

Other (specify)

PRESENTING TO BOARD:

Gail Atwood

BACKGROUND AND SUMMARY INFORMATION:

Position reclassifications resulting on over \$10,000 increase to annual salary.

Chris Little – Lead Naturalist – Shady Creek

Lorenzo Cloutier – Food Services Supervisor – Shady Cree

In accordance with Education Code 1302, the county superintendent of schools shall not increase (\$10,000) or more the salary or bonus of any employee of the county office of education unless the matter is brought to the attention of the county board of education for its discussion at a regularly scheduled public meeting of the county board of education.

Please include 18 copies of any background material you wish included in the packet.